

**Florence Regional Airport
Pee Dee Regional Airport Authority**

April 20, 2022

AIRPORT CONFERENCE ROOM AND ZOOM MEETING

MEMBERS PRESENT:

Dr. Stephan Bridges
Dr. Dan Ervin
Mr. Glenn Greene
Mr. Rene Josey
Mr. Tommy Parham
Mr. Joseph Powell

MEMBERS ABSENT:

Ms. Kerstin Nemec
Mr. Lee Nettles

Airport Staff Members present were Connie Anderson, Marshell Johnson, Betsy Devault and Robert Norton.

There was no media present at the meeting.

Also present was Judy Elders with Talbert, Bright & Ellington, Airport Consultants and Tim Summerow with Precision Air.

The meeting was called to order at 4:00 PM by Chairman Powell in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Marshell Johnson.

On a motion by Mr. Parham and second by Dr. Bridges, the minutes of the March 16, 2022, meeting was approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: Mr. Greene

Mr. Greene read the March 2022 FLO Sheet as previously emailed.

AIR SERVICE COMMITTEE REPORT: Mr. Nettles

In Mr. Nettles' absence, Connie Anderson read the March 2022 Enplanement report as previously emailed. Mrs. Anderson reported that she and the Airport Consultant had a conference call with American Airlines on April 11th. She stated the meeting was realistic, but optimistic. She stated there will be 2 flights per day for the remainder of the year. She reported the reduction in flights is not because of a problem with Florence, it is an issue with a shortage of pilots. The good news is that the flight schedule is not locked in and there is a possibility that a third flight could be added.

PROPERTIES AND PROJECTS COMMITTEE REPORT: Mr. Josey

Mr. Josey gave a recap of the Jeffords Street property stating the board has voted twice to purchase the lot. Initially, the board agreed to purchase the lot at an appraised value of \$52k. After evaluation and consulting with the Airport Attorney, new appraisals were completed by both the property owner and airport's appraisers. Both appraisals were then readjusted. One appraisal was readjusted at a \$32k value and the other appraisal at \$36k. After evaluation of the second appraisals, discrepancies were found resulting in a new appraisal value of \$18,500. Mr. Josey reported the Airport Attorney is waiting for the board to decide whether to make an offer for purchase at \$18,500. There was discussion.

On a motion by Mr. Parham and second by Mr. Josey the Airport Authority authorized the Airport Attorney to make an offer for the purchase of the Jeffords Street property at the \$18,500 appraisal value and to pay up to \$2,000 in the property owner's attorney fees as a final offer for the purchase of the lot. Motion carried. Unanimously.

Judy Elders updated the Airport Authority on the Fencing, Corporate and Box Hangars and Rehabilitation of Taxiways B, B-3, B-4 and D projects.

She reported that as of April 20, 2022, tree removal and mulching continued on the corner of South McCurdy Drive and Stadium Street. New posts were poured, and wire attached along with three strands of barb wire on the east side of Runway 01, as well as on the end of Runway 01. Wire was also being attached on the south side of Runway 27. Also, posts were poured at existing gates 1, 13, and 14 on Missile Street and beside Precision Air Maintenance building and at the corporate hangars. It is anticipated that the project will be complete mid-May 2022.

On the Corporate and Box Hangars (Design and Bidding), Bids were opened March 31, 2022. The grant application has been submitted to the FAA. Once then grant has been awarded construction will commence.

On the Rehabilitation of Taxiways B, B-3, B-4 and D (Design and Bidding), at the request of the FAA, the grant was revised to remove the rehabilitation of Taxiway B from the intersection of Runway 09/27 to the end of Runway 01 because of ineligibility. Grant was resubmitted to the FAA on April 6, 2002. We are currently awaiting award.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson requested the Airport Authority to go into Executive Session to discuss a personnel matter.

On a motion by Mr. Josey and second Dr. Ervin, the Airport Authority went into Executive Session at 4:21 PM. Motion carried. Unanimously.

At approximately 4:42 PM the Airport Authority came out of Executive Session and the regular meeting of the April 20, 2022 meeting resumed. No action was taken.

On a motion by Mr. Parham and second by Dr. Bridges, the Airport Authority authorized a \$1,000 bonus (net of taxes) to airport employees for their hard work and dedication. Motion carried. Unanimously.

Connie Anderson stated she sent out an email with 3 designs of entrance signs received from an RFP for the board to review and make a selection so we can proceed with the process.

On a motion by Mr. Josey and second by Mr. Greene, the Airport Authority selected Sign B with the option of the Executive Director to make minor changes. Motion carried. Unanimously.

Connie Anderson reported the Audit is in full swing and is expected to be completed next month. The audit may be ready to present in the May or June meeting.

Mrs. Anderson reported a contractor has been assigned to begin the renovations in the conference room and administrative offices. She stated hopefully, the board will be able to see some of the changes in the conference room by next month's meeting.

Mrs. Anderson reported as a result of an RFP, landscaping has begun on the airport. The landscapers are removing some of the older bushes and dead flowers in the parking lot and replacing with new flowers to revitalize the parking lot and front of the terminal.

Finally, Mrs. Anderson stated the FAA Part 139 Inspection is completed and the airport certificate is still good. She stated there were a few minor issues noted during the inspection. Those issues are already being addressed and will be corrected by the end of May.

OLD BUSINESS:

None

NEW BUSINESS:

Tim Summertown with Precision Air invited the Airport Authority to attend the Raceway Barbeque hosted by Precision Air on Mother's Day weekend.

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority adjourned at approximately 4:48 PM.