

**Florence Regional Airport
Pee Dee Regional Airport Authority**

December 14, 2022

AIRPORT CONFERENCE ROOM AND ZOOM MEETING

MEMBERS PRESENT:

Mr. Rene Josey
Mr. Tommy Parham
Mr. Robby Peed
Mr. Joseph Powell
Mr. Lee Nettles

MEMBERS ABSENT:

Dr. Stephan Bridges
Mr. Glenn Greene

Airport Staff Members present were Connie Anderson, Marshall Johnson, Betsy Devault, Robert Norton and Nelson Tart.

There was no media present at the meeting.

Also present via zoom was Judy Elders with Talbert, Bright & Ellington, Airport Consultants, and Tim Summerrow with Precision.

The meeting was called to order at 3:30 PM by Chairman Powell in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Connie Anderson.

On a motion by Mr. Josey and second by Mr. Parham, the minutes of the November 16, 2022, Airport Authority meeting was approved as previously emailed. Motion carried. Unanimously.

On a motion by Mr. Josey and second by Mr. Parham, the minutes of the November 30, 2022 special called Airport Authority meeting was approved as previously emailed. Motion carried. Unanimously.

ELECTION OF NEW OFFICERS 2023:

Chairman Powell opened nominations for the office of Chairman of the Airport Authority. Mr. Josey nominated Glenn Greene of Dillon County for the office of Chairman. No other nominations were made.

On a motion by Mr. Josey and a second by Mr. Parham, Glenn Green of Dillon County was nominated and voted to the office of Chairman of the Airport Authority. Motion carried. Unanimously.

Chairman Powell opened nominations for the office of Vice Chairman of the Airport Authority. Mr. Parham nominated Rene Josey of Florence County for the office of Vice Chairman. No other nominations were made.

On a motion by Mr. Parham and a second by Mr. Peed, Rene Josey of Florence County was nominated and voted to the office of Vice Chairman of the Airport Authority. Motion carried. Unanimously.

Chairman Powell opened nominations for the Secretary & Treasurer of the Airport Authority. Chairman Powell nominated Connie Anderson for the Secretary & Treasurer of the Airport Authority. No other nominations were made.

On a motion by Mr. Parham and second by Mr. Josey, Connie Anderson was elected to the Secretary & Treasurer of the Airport Authority. Motion carried. Unanimously.

Chairman Powell thanked the board for giving him the opportunity to serve as Chairman. He commented he enjoyed serving and wished the newly elected Chairman much success in the role he will be serving.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: Mr. Greene

In Mr. Greene's absence, Connie Anderson read the November 2022 FLO Sheet as previously emailed.

AIR SERVICE COMMITTEE REPORT: Mr. Nettles

Mr. Nettles read the November 2022 Enplanement report as previously emailed.

PROPERTIES AND PROJECTS COMMITTEE REPORT: Mr. Josey

Judy Elders updated the Airport Authority on the Fencing, Corporate and Box Hangars and Rehabilitation of Taxiways B, B-3, B-4, and D projects, status of the PFC Application and 2024 - 2028 CIP, the 2023-2024 Grant Preapplications and the SCAC Commercial Airport Funding.

She reported on the Fencing Project the prime contractor (Maner) had a subcontractor onsite clearing and mulching an area inside the SIDA fence on the west side of Runway 01. This work has now been finished, along with all other punch list items. There is one location where a vehicle hit the fence that we are asking Maner to repair. Once the repair is complete and TBE has received the final pay application from the contractor, project closeout documentation will be prepared and submitted.

On the Corporate and Box Hangar Project, she reported a bi-weekly construction meeting was held on-site on December 6, 2022 with the contractor. Design team is currently reviewing submittals and Requests for Information (RFI's). Contractor has mobilized to the site and has begun grading operations.

On the Passenger Facility Charge (PFC) Application, Ms. Elders reported TBE is in the process of preparing the PFC application for review submittal to the FAA. Once approved by FAA, airlines will be notified of FLO's intent to implement PFCs.

Mrs. Elders reported the CIP and 2023 and 2024 grant preapplications were submitted to the FAA and SCAC on November 17, 2022

Mrs. Elders reported Two grant applications were prepared for submittal to the SCC for the Commercial Airport Funding provided by the SC legislature. The applications were: FLO New Hangars Grant Application and FLO Runway 01-19 Rehabilitation Grant Application.

The Pee Dee Regional Airport District held a special meeting on November 30, 2022 and approved the submittal of FLO New Hangars Grant Application. SCAC is meeting Friday, December 16, 2022 to review the applications submitted.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson commended Robert Norton and Public Safety Department for a very successful "Santa Fly-In" event held at the Airport of December 10th. She stated the Officer Jackson Winkler Foundation donated funds for gifts for the children who attended. There was an estimated 800 children and gifts given away during the event. Job well done!

Connie Anderson informed the board of the Airport's transition from using Zoom to Microsoft Teams. She stated this transition should be completed and ready to begin in the new year.

Finally, Mrs. Anderson wished everyone a Merry Christmas and Happy Holiday Season.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:00 PM.