

**Florence Regional Airport
Pee Dee Regional Airport Authority**

February 15, 2023

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Dr. Stephan Bridges (via Teams)
Mr. Glenn Greene
Mr. Rene Josey
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Joseph Powell
Mr. Robert Ware

MEMBERS ABSENT:

NONE

Airport Staff Members present via Teams were Connie Anderson, Robert Norton and Nelson Tart. Marshall Johnson and Betsy Devault were also present.

There was no media present at the meeting.

Also present via Teams was Judy Elders with Talbert, Bright & Ellington, Airport Consultants and Tim Summerow with Precision Air.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Chairman Greene.

On a motion by Mr. Josey and second by Mr. Parham, the minutes of the January 18, 2023 Airport Authority meeting was approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: Mr. Greene

Chairman Greene read the January 2023 FLO Sheet as previously emailed.

Chairman Greene stated that they are still working on committee assignments and should have the list completed by next month's (March) meeting.

AIR SERVICE COMMITTEE REPORT: Mr. Nettles

Mr. Nettles read the January 2023 Enplanement report as previously emailed. There was some discussion on the downward trends possibly due to flight scheduling and sales.

Connie Anderson stated she will be meeting with Mike Mooney, the Air Service Consultant for an update on the status with the American Airlines.

PROPERTIES AND PROJECTS COMMITTEE REPORT: Mr. Josey

Mr. Josey stated the Gate 1 seems to be working and hangars are still currently being built.

Judy Elders reported the prime contractor (Maner) has submitted their closeout documents and as-constructed plans to TBE. TBE is preparing Record Drawings for the project. Once the Record Drawings have been completed by TBE, project closeout documentation will be prepared and submitted.

On the construction of the Corporate and Box Hangars, Mrs. Elders reported a bi-weekly construction meeting was held on-site on February 9, 2023 with the contractor. The Design team is currently reviewing submittals and Requests for Information (RFI's). The Contractor has been installing utilities to the corporate hangars and begun building foundations. If there is no more inclement weather, the building slab for the northernmost corporate hangar will be poured next week.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), TBE has received the topographic survey and geotechnical report and has begun working on the base drawings for the project. TBE is currently working on the pavement design, and has come up with variable pavement options for the various taxiway. TBE is coordinating with FAA on which pavement option to proceed.

Judy Elder reported the Passenger Facility Charge (PFC) Application is on hold.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson reported the new airport entrance sign is up. Duke Energy had to be contacted and is currently working on an electrical issue to get the digital message board operating.

Connie Anderson announced that February 27th is the final phase of the airport commercial being filmed by Influence Digital Agency. Mrs. Anderson invited board members to come out for the final production.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:33 PM.