

**Florence Regional Airport
Pee Dee Regional Airport Authority**

May 17, 2023

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Dr. Stephan Bridges
Mr. Glenn Greene
Mr. Rene Josey
Mr. Chuck McClain
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Joseph Powell
Mr. Robert Ware

MEMBERS ABSENT:

NONE

Airport Staff Members present were Connie Anderson, Marshell Johnson and Robert Norton.

There was no media present at the meeting.

Also present was Judy Elders with Talbert, Bright & Ellington, Airport Consultants, Tim Summerow and Anthony Baker with Precision Air.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Chairman Greene.

On a motion by Dr. Bridges and second by Mr. McClain, the minutes of the April 19, 2023 Airport Authority meeting was approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Dr. Bridges*

Dr. Bridges read the April 2023 Flow Sheet as previously emailed commenting that the Airport appears to be in good financial standing. He presented the report as information only.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Mr. Nettles read the April 2023 Enplanement Report and Load Factor History Report as previously emailed. There was brief discussion.

Connie Anderson stated that she will be meeting with Mike Mooney, the Air Service Consultant on next week to discuss some of the concerns noted from last month's meeting.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Mr. Josey reported there was a meeting with George Jebailey with the City of Florence about the possibility of the Airport being brought into the city. After some discussion, Mr. Nettles recommended the Airport explore the advantages and disadvantages of doing so since the Airport is a special purposed district.

Mr. Josey reported there was a meeting with Precision Air to discuss a list of maintenance items and possibility of paving roads.

Judy Elders reported the final closeout documents on the fencing project were submitted to the FAA on April 18, 2023.

Mrs. Elders reported a construction meeting was held virtually on May 16, 2023 on the Corporate and Box Hangars Project. The Design team is currently reviewing submittals and Requests for Information (RFI's). The Contractor has been installing utilities to the corporate hangars and begun building foundations. The concrete slab, siding and roofing have been erected for Corporate Hangar #1. The concrete foundations and pedestals have been poured for Corporate Hangar #2 and the slab is scheduled to be poured in the next two weeks. The western half of the concrete slab for the box hangars has been poured and the contractor is currently erecting steel on the western half of the building.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), Grants were submitted to the FAA and SCAC on May 3, 2023. The SCAC Grant was approved at the SCAC Commission meeting on May 16, 2023. We are currently waiting for the FAA grant offer.

Judy Elder reported the Passenger Facility Charge (PFC) Application is still on hold.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson requested an Executive Session.

On a motion by Mr. Josey and a second by Dr. Bridges, the Airport Authority went into Executive Session at 4:10 PM. Motion carried. Unanimously.

At 4:50 PM the Airport Authority came out of Executive Session and the regular meeting of the May 17, 2023 board meeting resumed. No action was taken.

On a motion by Mr. Josey and seconded by Robby Peed, the PDRAA authorized a solicitation of bids for the repair of the entry road to the FBO as discussed. Motion carried. Unanimously.

Connie Anderson reported the Airport's attendance at the Dillon Pregnancy Crisis Center event on May 4, 2023.

Mrs. Anderson announced the Airport received an invitation to the ground breaking ceremony of the new battery company relocating to Florence. She stated the ceremony will be held on June 7th or 8th.

OLD BUSINESS:

Robert Norton stated Duke Energy is scheduled to set the meter base for the Entrance Road Sign on Monday, May 22, 2023. The sign is expected to be completed and running by next month's board meeting.

NEW BUSINESS:

None

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:51 PM.