

**Florence Regional Airport
Pee Dee Regional Airport Authority**

June 21, 2023

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Dr. Stephan Bridges
Mr. Glenn Greene
Mr. Lee Nettles (*via Teams*)
Mr. Tommy Parham
Mr. Joseph Powell (*via Teams*)
Mr. Robert Ware

MEMBERS ABSENT:

Mr. Rene Josey
Mr. Chuck McClain
Mr. Robby Peed

Airport Staff Members present were Connie Anderson, Marshell Johnson, Betsy DeVault and Robert Norton.

There was no media present at the meeting.

Also present was Judy Elders with Talbert, Bright & Ellington, Airport Consultants (*via Teams*), and Anthony Baker with Precision Air.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Chairman Greene.

On a motion by Mr. Parham and second by Dr. Bridges, the minutes of the May 17, 2023 Airport Authority meeting was approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Dr. Bridges*

Dr. Bridges read the May 2023 Flow Sheet as previously emailed. He presented the report as information only.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Mr. Nettles read the May 2023 Enplanement Report and Load Factor History Report as previously emailed. There was brief discussion.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

In Mr. Josey's absence, Judy Elders a construction meeting was held virtually on Tuesday, June 13, 2023 with the contractor. The Design Team is continuing to review submittals and requests for information (RFI's). Contractor has been pulling wire, installing fixtures, and devices in Corporate Hangar #1. The foundations for Corporate Hangar #2 are complete and steel erection for this building has begun. The contractor is completing the roof on the western half of the box hangars and has completed installation of the large diameter storm drainage pipe around the box hangar. Welds on the box hangar have been painted.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), Grants were submitted to the FAA and SCAC on May 3, 2023. The FAA says FLO's grants are in the queue for announcement. The FAA Program Manager will check on the timing with the bid date to make sure that the bids do not expire. Contractor bid expires July 26, 2023. SCAC grant was approved at the SCAC Commission meeting on May 16, 2023. We are currently waiting for the FAA grant offer.

The Passenger Facility Charge (PFC) Application is still on hold.

EXECUTIVE DIRECTOR'S REPORT: *Mrs. Anderson*

Connie Anderson gave a brief summary of the Air Service Committee meeting with Mike Mooney, the Air Service Sub-Committee members and community leaders held on June 14, 2023. She commented it was a very good meeting. She stated Mike Miller will act as the chairperson to organize meetings with the business community in efforts to help improve and promote air service out of Florence. She stated she and Mr. Nettles will participate in the meetings.

Mrs. Anderson stated that after speaking with George Jebaily and getting a letter to the City, the Airport was able to receive \$20,000 that will be used for the Airport's Marketing campaign.

Mrs. Anderson announced the Auditor will be in the August meeting and will present an in-depth summary of the audit report 20223.

OLD BUSINESS:

The FOIA is currently still under advisement with no update available.

Currently, there is no update on the Jeffords Street property purchase.

Chairman Greene announced there will be no meeting in July.

NEW BUSINESS:

NONE

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:29 PM.