

**Florence Regional Airport  
Pee Dee Regional Airport Authority**

**December 20, 2023**

**AIRPORT CONFERENCE ROOM AND TEAMS MEETING**

**MEMBERS PRESENT:**

Mr. Glenn Greene  
Mr. Rene Josey  
Mr. Lee Nettles  
Mr. Tommy Parham  
Mr. Robby Peed  
Mr. Robert Ware

**MEMBERS ABSENT:**

Mr. Robbie Hill

Airport Staff Members present were Connie Anderson, Marshell Johnson, Betsy DeVault and Nelson Tart.

There was no media present at the meeting.

Also present were Judy Elders with Talbert, Bright & Ellington, Attorney Craig Brown, Anthony Baker with Precision Air, Robert Gootman and other residents of the community.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Mrs. Anderson.

**On a motion by Mr. Parham and second by Mr. Ware, the minutes of the November 15, 2023, Airport Authority meeting were approved as previously emailed. Motion carried. Unanimously.**

**On a motion by Mr. Josey and second by Mr. Parham the Authority approve amendment to the December agenda to include election of new officers for 2024. Motion carried. Unanimously.**

**On a motion by Mr. Parham and second by Mr. Nettles, the Authority approved the currently elected officers to serve their same current position for 2024. Motion carried. Unanimously.**

## **COMMITTEE REPORTS:**

### **ADMINISTRATIVE AND FINANCE COMMITTEE REPORT:** *Mrs. Anderson*

Connie Anderson read the November 2023 Flow Sheet as previously emailed commenting the CARES Grant is now closeout and Hangar Project is completed.

### **AIR SERVICE COMMITTEE REPORT:** *Mr. Nettles*

Mr. Nettles read the November 2023 Enplanement Report and Load Factor History Report as previously emailed. There was some discussion.

Mr. Nettles and Mrs. Anderson gave a brief recap of the meeting with the new Air Service Consultant on November 20, 2023. After was some discussion, Mr. Ware asked if we can track data comparing the number of passengers boarding the first flight out with American Airlines versus its second flight.

### **PROPERTIES AND PROJECTS COMMITTEE REPORT:** *Mr. Josey*

Judy Elders reported a construction meeting was held Thursday, December 7, 2023, with FBi's owner (Kyle Gunter), FBi's project manager (Mike Illes), TBE, and Robert Norton. The purpose of the meeting was to determine when the contractor plans to finish the project. FBi was informed again that they are facing Liquidated Damages for delaying the project past the scheduled deadline. FBi informed Robert and the design team that they plan to finish before the end of December. They were informed that they will be facing Liquidated Damages for each day over the contract time they are still not complete.

At the corporate hangars, the pre-engineered awning and exterior metal wall panel installations are complete. The aluminum storefront window system is being installed, as is the standing seam metal roof at the curved office lobby. Electrical work continues, and final grading, seeding and fence installation is yet to be completed.

At the box hangars, the exterior metal wall panel installation is in progress. FBi needs to reinstall the flat panels to the substrate to prevent movement and deflection. The current installation is unsatisfactory. Porcelain floor and wall tile in the box hangar restrooms have been installed, as well as the plumbing fixtures and toilet accessories.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), the Grant has been received. The contractor's construction contract and bonds have been completely executed. The

preconstruction meeting was held last week, and the tentative construction schedule is to start on or around March 4, 2024 (weather depending).

Passenger Facility Charge (PFC) Application is still on hold.

**EXECUTIVE DIRECTOR'S REPORT:** Mrs. Anderson

Connie Anderson request the Airport Authority go into Executive Session.

**On a motion by Mr. Parham and second by Mr. Josey, the Airport Authority went into Executive Session at 4:25 PM. Motion carried. Unanimously.**

At 5:07 PM the Airport Authority came out of Executive Session and the regular December 20, 2023 meeting resumed. Chairman Greene announced that no action was taken during the Executive Session.

Mrs. Anderson wished the Airport Authority a Merry Christmas and presented the board with Christmas gifts on behalf of Airport Staff.

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**ADJOURNMENT:**

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 5:09 PM.