

**Florence Regional Airport
Pee Dee Regional Airport Authority**

January 17, 2024

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Mr. Glenn Greene
Mr. Robbie Hill
Mr. Rene Josey
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Robert Ware

MEMBERS ABSENT:

NONE

Airport Staff Members present were Connie Anderson, Marshell Johnson, Betsy DeVault and Robert Norton.

There was no media present at the meeting.

Also present were Judy Elders with Talbert, Bright & Ellington, Attorney Craig Brown, Anthony Baker, Tim Summerow and Joe Rodregize with Precision Air, and Gary Blackwell a local pilot in the community.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Marshell Johnson.

On a motion by Mr. Josey and second by Mr. Parham, the minutes of the December 20, 2023, Airport Authority meeting were approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Mrs. Anderson*

Connie Anderson read the December 2023 Flow Sheet as previously emailed.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Connie Anderson read the December 2023 Enplanement Report and Load Factor History Report as previously emailed. There was some discussion.

Mr. Nettles and Mrs. Anderson gave a brief recap of the meeting with the new Air Service Consultant on November 20, 2023. After some discussion, Mr. Ware asked if we can track data comparing the number of passengers boarding the first flight out with American Airlines versus its second flight.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Judy Elders reported a conference call was held on Thursday, January 11, 2024, with FBI's owner (Kyle Gunter), FBI's project manager (Mike Illes), TBE, and Robert Norton. The purpose of the meeting was to again determine when the contractor plans to finish the project, and to discuss all Change Order requests for the project. Kyle stated he would send information regarding additional money and a schedule update within a few days.

Regarding hangar construction, a final inspection for the civil/sitework was conducted and the contractor has been working on the punchlist items. The architect has also completed a final inspection, and FBI is working on those punchlist items.

Florence County has given a verbal approval on Certificate of Occupancy (CO) for the Box Hangars and for Corporate Hangar A. FBI should receive the CO after a final inspection next week on Corporate Hangar B.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), The tentative construction schedule is to start on or around March 4, 2024 (weather depending).

Passenger Facility Charge (PFC) Application is still on hold.

Finally, Mrs. Elders reported that on January 9, 2024 FLO had a Pre-Grant Meeting with the FAA. There was a review of the upcoming Runway 09/27 and Taxiway A Design Project. Will design project in its entirety and separate construction projects, Taxiway A in 2025 and Runway 09/27 in 2026.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson request the Airport Authority go into Executive Session.

On a motion by Mr. Parham and second by Mr. Powell, the Airport Authority went into Executive Session at 4:16 PM. Motion carried. Unanimously.

At 4:39 PM the Airport Authority came out of Executive Session and the regular January 17, 2024 meeting resumed. Chairman Greene announced that no action was taken during the Executive Session.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:41 PM.