

**Florence Regional Airport
Pee Dee Regional Airport Authority**

March 20, 2024

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Mr. Glenn Greene
Mr. Robby Hill
Mr. Rene Josey
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Robert Ware

MEMBERS ABSENT:

Mr. Joe Powell

Airport Staff Members present were Connie Anderson, Marshell Johnson, Betsy DeVault and Robert Norton.

There was no media present at the meeting.

Also present were Judy Elders with Talbert, Bright & Ellington, Attorney Craig Brown, Anthony Baker with Precision Air, visitors and residents of the community.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Chairman Greene.

On a motion by Mr. Parham and second by Mr. Peed, the minutes of the February 21, 2024, Airport Authority meeting were approved as previously emailed with an amended to reflect Mr. Ware's attendance at the SC Aviation Conference. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Mr. Hill*

Mr. Hill read the February 2024 Flow Sheet as previously emailed noting that revenue for the month was down partially due to hangar rentals not be available as scheduled. He reported that New Corporate Hangars have now gone out to bid with a two week response period, which may make a boost in revenue. There was brief discussion.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Mr. Nettles read the February 2024 Enplanement Report and Load Factor History Report as previously emailed. Mrs. Anderson reported that in follow-up from the meeting with the Airport Consultant back in December, the letter to business leaders who were in attendance at the recent Chamber of Commerce business leaders breakfast has gone out asking and reminding them to support the airport and fly Florence. There was discussion.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Judy Elders reported that all punch list items for the project have been completed and FLO has the keys. The Contractor has begun submitting closeout documents. In order to close the grant and receive final payment, TBE has sent Change Order #2 to FBi for signature, and TBE is waiting on backup information for FBi's final Pay Application #14.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), The tentative construction schedule is to start on or around April 5, 2024 (weather depending). The current delay in starting the project is due to Vulcan Materials not having enough #7 stone to complete the project.

Palmetto has submitted the majority of their project submittals to the engineer, and they have been reviewed and approved.

The Passenger Facility Charge (PFC) Application is being initiated.

EXECUTIVE DIRECTOR'S REPORT: *Mrs. Anderson*

Connie Anderson requested the Airport Authority to go into Executive Session to discuss a legal matter.

On a motion by Mr. Parham and second by Mr. Josey the Airport Authority went into Executive Session at 4:14 PM. Motion carried. Unanimously.

At 4:44 PM the Airport Authority came out of Executive Session and the regular meeting of the Airport Authority resumed.

On a motion by Mr. Josey and second by Mr. Peed, the Airport Authority reluctantly accepted the offer from Glassmeyer to settle for attorney's fees only for \$5500. Motion carried. Unanimously.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:45 PM.